

# CONTINENTAL VIEW ESTATES

## Board Meeting Minutes

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March 16, 2005

### Old Business:

1. Roger and Butch to obtain a definition of Cash Reserves
  - ◆ Discussion of risk for not filing tax return.
  - ◆ Roger to check as to why we haven't been getting the tax forms.
2. Roger and Butch to add Butch's name as a signatory to the checking account and inquire about a loan.
  - ◆ Done.
3. Butch to sign the agreement for the current landscape vendor and the Grounds Committee will obtain additional quotes and present to the board.
  - Action items for Grounds Committee:
    - i. obtain bids on grounds maintenance by 3/31/05
    - ii. obtain bids on fence repair by 5/31/05
  - ◆ Mail invoices to CVEHOA, P.O. Box 185, Louisville, CO 80027-0185
4. Roger will re-key sprinkler box and make 3 keys, one for the landscape vendor and two extra.
  - ◆ Grounds committee shall have a key
  - ◆ Roger to provide copies of the grounds maintenance and water bills for the last 2 yrs to grounds committee.
5. Since the association voted to re-surface the tennis courts, Jack and Sharon will re-new the existing bid and obtain two additional bids for the work and present their findings to the board.
  - ◆ Butch to see if he can remove a wood structure attached to tennis court fence.
6. Create a long-term maintenance plan and financial reserves to cover these expenses.
  - ◆ This will be addressed once all quotes are in.

### New Business:

1. Annual Meeting letter to homeowners and update as to what board is working on.
  - ◆ Sharon will email the information to Roger for mailing.
2. Detailed explanation of CVEHOA expenses.
  - ◆ Detail is displayed on the CVEHOA web site and copies provided at the annual meeting.
3. Pedestrian bridge over ditch.
  - ◆ CVEHOA homeowners installed.
4. Walk path between the Bakers and Leibowitz fence down.
  - ◆ The builder installed the fence on the sides of the two walk paths. In the past CVEHOA has covered the expense.