

# Continental View Estates Homeowner's Association

## Virtual Board Meeting Minutes

[www.cvehoa.com](http://www.cvehoa.com)

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April 5, 2020

### Board Members in Attendance:

**President – Michelle Baker**

**Treasurer – John Helton**

**At Large – Dan Nichols**

**Secretary – JoD Splett**

### Business:

1. Report from Treasurer, John Helton
  - a. Insurance and P. O. Box bills were paid.
  - b. Taxes were filed.
  - c. A proposed budget was developed.
2. Tennis Courts
  - a. Due to COVID-19, the tennis courts will be closed until further notice. Michelle will place appropriate signage at the entrance to the courts.
  - b. There is a crack in the newly renovated tennis courts. There is no warrantee on the work done last year, so the board recommends repairing the crack.
  - c. The board recommends that a new sign and lock be purchased for the tennis courts.
    - i. Michelle will take the lead on these purchases.
  - d. Issues involving non-HOA members using the courts were discussed.
    - i. The HOA liability insurance does not cover non-members.
    - ii. The HOA does not pay property taxes. If we were to accept money for the use of the courts, then we would be required to pay property taxes.
3. Grounds
  - a. The fence repairs along South Boulder Road will continue this year.
  - b. Split-rail fence repairs in the pass-through walkway between 966 and 942 W. Plum circle will be completed.
  - c. Additional plants will be added to the Hays Island.
  - d. The maintenance contract will be reviewed by John Helton.
    - i. No ash bore treatments should be needed this year.
  - e. Michelle will contact the grounds committee regarding the fence and tennis court repairs.
4. Administration
  - a. The board recommends keeping membership dues at last year's level of \$365.
  - b. Due to COVID-19, the board proposes postponing the annual meeting until August.
    - i. The election of officers and other business (except for the budget) will be addressed at this time.
  - c. The proposed budget and a letter explaining the delay in the annual meeting will be sent to members in early May.
    - i. Members will be given the opportunity to accept the proposed budget via a return letter or e-mail.
    - ii. The dues notification and final budget will be sent out if members accept the proposed budget.

JoD Splett - CVEHOA Secretary