

# Continental View Estates Homeowner's Association

## Board Meeting Minutes

[www.cvehoa.com](http://www.cvehoa.com)

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April 16, 2018

### Board Members in Attendance:

**President – Beth Fredricksmeier**

**Vice President – Rich Osgood**

**Treasurer – Diane Osgood**

**Secretary – JoD Splett**

**Board Member – Sheree Burcar**

### Business:

1. 2017 Budget
  - a. Actual expenses for 2017 were reviewed and the proposed budget for 2017 was developed.
  - b. Five members have not paid their 2017 dues.
    - i. Overdue payment letters have been sent to the five members.
    - ii. Rich and Diane will review the covenants to determine proper late fees.
  - c. The board proposes that dues be increased to \$350.
2. HOA Administration
  - a. Member Database
    - i. Diane reports that the member information is up to date.
    - ii. Beth and Diane will prepare an Excel spreadsheet with all the updated member information.
    - iii. Going forward, it is the treasurer's responsibility to maintain the member database and distribute it to Board members.
  - b. The "dues" letter, to be returned with payment, will provide space where members can inform the HOA of changes in residency, mainly due to property rentals.
  - c. The Board members will arrange to meet with the HOA webmaster, Fred Langer, to discuss improvement to the HOA web site.
    - i. Sheree will contact Fred to set up the meeting.
3. Hays Street Entrance Landscaping
  - a. It was proposed that the juniper and dogwood bushes be removed from the Hays Street entrance to provide a cleaner look for the entrance to the development. The larger trees will not be removed.
    - i. Sheree will contact the City of Louisville to determine the proper procedures for blocking the entrance so that the work can be done. She will also contact Mark for an estimate.

4. The CVEHOA annual meeting will be scheduled for May 17, 2018, at 7:00 p.m. at the Louisville Recreation Center.

JoD Splett - CVEHOA Secretary